



National Finance Center Customer Notification

Date of Notification: April 5, 2011

Subject: Reminder of Treasury Designated Agent Codes
Response Requested by April 29, 2011

Database/Customer(s) Affected: All

Dear Customer:

The National Finance Center (NFC) announced an initiative by the Payroll Certification and Disbursement Section (PCDS) in a previous customer notification dated February 4, 2011, Treasury Designated Agent Codes, Response Requested by March 31, 2011. This initiative will reduce or eliminate dormant Treasury Designated Agent (DA) Codes maintained in NFC's Table Management (TMGT) System and with Treasury.

The customer notification referenced above requested that each agency review their DA Codes and notify NFC via mailbox PCDS@nfc.usda.gov, by March 31, 2011, of any reasons they must be maintained or provide us with your authorization to revoke them. This is a reminder that your DA code(s) will be revoked if a response is not received from your agency. We have extended the date for responses to April 29, 2011. After this extended deadline, all dormant codes that have not been requested to be kept will be revoked in TMGT and at Treasury.

A listing of your DA codes may be requested by contacting Jeanne DiGange or Octave Livaudais at (504) 426-1089 or (504) 426-1093, respectively.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized agency representatives with questions concerning this notification should contact NFC's Client Management Branch at Customer.Support@nfc.usda.gov.

KJS/M6-11-054/084

"Tip of the Week"

Agencies are reminded to complete the SPPS Web Inquiry and Adjustment processes by releasing their requests to NFC. Changing the status code on the record requested from a '6' (NEW) to a '7' (RELEASE TO NFC) prevents the request from being deleted, changed or delayed.